

INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(Approved by AICTE and Affiliated to BPUT, Rourkela, Odisha)



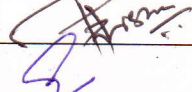
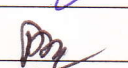
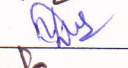
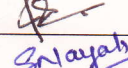
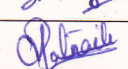



Ref. No: VITAM/IGAC/02

Date: 12/7/24

MINUTES OF MEETING

MINUTES OF THE 2ND IQAC INTERNAL QUALITY ASSURANCE COMMITTEE MEETING OF VIGNAN INSTITUTE OF TECHNOLOGY AND MANAGEMENT HELD ON 12-07-2024 AT 02.00PM.

Members Present

Sl no	Name of the Member	Designation	Signature
01	Dr. G Eswara Rao, Principal	Chairman	
02	Prof. B Srinivas Rao, HOD,CSE	Member	
03	Dr. Prabhu Prasad Mishra, HOD Mech	Member	
04	Prof. Sunil Kumar Dash, HOD ETC	Member	
05	Prof. Anup Kumar Panda, HOD,MBA	Member	
06	Prof. Monika Dash, HOD Civil	Member	
07	Prof. Taranisen Barik, HOD BSH	Member	
08	Prof. Sunanda Nayak, Asst. Prof, CSE	Member	
09	Prof. Madhuchanda Patnaik, Asst. Prof, ETC	Member	
10.	Prof. V Srikant, Asst. Prof, EEE	Co-Ordinator	

The Points in the Agenda were taken for discussion one by one

1. IQAC coordinator appraised on the activities envisaged under IQAC since its 1st meeting held on 18-07-2023. And chairperson requested the members to approve minutes of its previous meeting. The following are the action taken correspondingly.

- ❖ A separate window was created in the college website with necessary contents.

2. Nomination of the new co-ordinator of IQAC

- ❖ Resolved to Nominate Prof. B Srinivas Rao, Department of Electrical & Electronics Engineering, and the new co-ordinator of IQAC.

3. Approval of new online student feedback system from next academic year.

- ❖ Resolved for the implementation online student based feedback system from next academic year.

4. Auditing of documents off all departments.

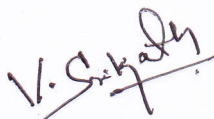
5. Consideration of updating of college website, all information of college and departments to be updated.

6. Any other points to be discussed with the permission of chairperson

- ❖ Provide Incentive classes for Pre Placement Training (Aptitude & Reasoning classes etc)
- ❖ Provide scholarships to the meritorious students


Prof. V Srikant, Co-ordinator IQAC the continued support of the members and sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

Dr. G Eswara Rao, Chairman – IQAC proposed the vote of thanks to all the members of IQAC committee and expressed gratitude for their sustained involvement and for making the meeting a grand success.


(Prof. V Srikant)

Co-ordinator IQAC




(Dr. G Eswara Rao)

Chairman – IQAC

Principal
Vigyan Institute of Technology and Management
Berhampur, Ganjam Dist., Odisha